

## Town of Polk

### Ordinance No: 10-13

#### **AN ORDINANCE CREATING SECTION 8.03 (1) OF THE TOWN OF POLK CODE OF ORDINANCES, FOR THE ESTABLISHMENT POLICY FOR MAILBOX REPLACEMENT.**

**WHEREAS**, The Town of Polk, Washington County, State of Wisconsin recognizes the Town of Polk Code of Ordinances , Section 8.03 DEPOSITING SNOW ON TOWN HIGHWAYS PROHIBITED establishes guidelines for residents within the town, for the placement of their own snow removal; and

**WHEREAS**, The Town of Polk recognizes that at times, while providing service to our residents during the snow removal process, there is a potential for damage to a resident's mailbox as a result of snow plowing, snow removal and ice control measures; and

**WHEREAS**, some residents have chosen to use the more expensive and/or decorative mailboxes and supports, the Town does not recommend that more than the minimal mailbox meeting U.S. Postal Service standards is placed in the right of way due to the possibility of accidental damage or vandalism

**THEREFORE BE IT RESOLVED**, The Town of Polk does hereby create Section 8.03 (1) of the Town of Polk Code of Ordinances for the policy and resolution of mailbox damage as described herein.

#### **SECTION 8.03 (1) REPLACEMENT OF MAILBOXES DAMAGED BY THE TOWN**

This policy is being created to allow residents to receive a payment of thirty dollars (\$30.00) which has been determined to be the cost of a standard mailbox, when damage to their mailbox as a result of damage due to the Town's authorized snow plowing, snow removal and ice control equipment physically striking a resident's mailbox,

- (a) Residents have the option to replace the damaged mailbox by use of a standard mailbox and post regulated by the U.S. Post Office standards, or they may choose to install a more expensive mailbox and/or decorative post.
- (b) In the interest of being fair to all of its residents, the Town's reimbursement shall remain the sum of thirty dollars (\$30.00) to be paid to the resident which they can apply towards their purchase(s). In the case of choosing the monetary option, residents are responsible for the installation of their mailbox and post. Checks shall be issued at the Town's next scheduled payable processing. Reimbursement or replacement will occur one (1) time per winter season.

- (c) Residents have the option of having the Town replace their mailbox and/or post with a standard rural box placed on a support once it is verified the damage was made by our Highway Department and proper forms are completed.
- (d) Neither reimbursement nor replacement options shall not occur without a signed “Request for Reimbursement Form” complete with the date, time and address the instance occurred and signed by the resident.
- (e) Regardless if residents choose the option for Town replacement as listed above, or payment as listed above, neither shall occur, until after verification has been made by our Highway Department.

Passed this 20<sup>th</sup> day of December, 2010.

\_\_\_\_\_ Chairman Albert Schulteis

\_\_\_\_\_ Supervisor Harold Groth

\_\_\_\_\_ Supervisor Theodore Merten

Attested By:

\_\_\_\_\_ Marlyss K. Thiel, Town Clerk