

Petition to Rezone (Amend Zoning Map) in the Town of Polk

Process:

- The property owner of the area to be rezoned will file a Petition to rezone with the Zoning Secretary along with the filing fee of \$375.00
- The Zoning Secretary will present the Petition to the Town Board at its next succeeding meeting (usually the second Tuesday of each month.)
- The Town Board will refer the Petition to the Plan Commission. The Plan Commission meets the first Tuesday of each month.
- A Public Hearing will be scheduled, where jointly, the Town Board and Plan Commission will hear Public Comment on the Petition.
- Immediately following the Public Hearing, the Plan Commission will review the Petition. The recommendation of the Plan Commission shall be that the petition be granted as requested, be modified, or be denied.
- The Town Board will consider the recommendation of the Plan Commission at its next succeeding meeting. The recommendation of the Plan Commission may only be overruled by a unanimous vote of the entire Town Board membership.