

**The meeting was called to order** at 7:30 p.m., followed by the Pledge of Allegiance & a moment of silent prayer.

**Official meeting notice** was sent to the Harford Times Press, West Bend Daily News, Milwaukee Journal Sentinel, and WBKV/WTKM radio stations; posted on the Town's website, and on the bulletin boards at Cedar Hills Subdivision, Roskopf's RV Center, and at Town Hall.

**Roll Call.** Supervisor Bob Roecker, Supervisor Ted Merten, Chairman Albert Schulteis, Clerk Marlyss K. Thiel, and Treasurer Tracy Groth.

**Public Comments. (15 minutes)** None.

**Approval of Minutes:**

**05/12/15 Town Board Meeting.** Supervisor Roecker moved and Supervisor Merten seconded a motion to approve the minutes of May 12, 2015. All voted aye. Motion carried.

**05/19/15 Special Town Board Meeting.**

Supervisor Merten moved, and Supervisor Roecker seconded a motion to approve the minutes of May 19, 2015. All voted aye. Motion carried.

**05/26/15 Special Town Board Meeting.**

Supervisor Merten moved, and Supervisor Roecker seconded a motion to approve the minutes of May 26, 2015. All voted aye. Motion carried.

**Unfinished Business:**

**Mike & Maria Burns Soil Evaluation Report for Non-Conforming Vacant Parcel into Two (2) Lots in the R-1 Single Family Residential District. N ½ - W Cedar Lake Hills Addition 1, Lot 2+3, Block 6, Section 5, Tax Key # T9-0097-076, Zoned R-1 Residential District.** The Burns Soil Evaluation Report showed that the lots passed the perk test, and for mound systems. This was required by the Town Board for approval of the lot division. Supervisor Merten moved to approve the Soil Evaluation Report for Non-Conforming vacant parcel into two lots in the R-1 Single Family Residential district, Tax Key #T-9-0097-076 for Mike and Maria Burns, owners. Supervisor Roecker seconded the motion. All voted aye. Motion passed.

**New Business:**

**Sheriff's Department Report.** There were 595 Incident Calls in the month of May. There were 28 accidents; 18 were deer kills, 1 vehicle in a ditch, and 2 hit and runs. Also 292 property checks, and 83 traffic stops. The property on Hwy C has been making better progress, has shown Deputy Sheriff Cox photos and receipts of property disposal.

**Chairman's Report & Correspondence.** The Washington County Unit of Wisconsin Towns Association will be holding a meeting here at the Town Hall on Monday – June 29, 2015 at 7:30 p.m. Mike Grotta from Grotta Appraisals LLC will be our guest speaker, talking on the topic of Understanding County-Wide Assessments, the Pros and Cons. State Assembly & Senators and representatives from the Towns have been invited.

The Village of Slinger would like to meet with Chairman Schulteis to discuss Hillside and Sherman to Hwy 175 road repairs.

**Treasurer's Report of Revenue & Expenditures.** Supervisor Merten moved to approve the Treasurer's Report of Revenue & Expenditures with checks #7938-7971. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Liquor Licensing for 2015/2016 Fiscal Year.** Clerk Thiel stated that all have passed the background checks and have paid their tax and permit responsibilities to the Town. Supervisor Merten moved to approve the Liquor Licensing for 2015/2016 fiscal year as presented. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Soda Water Beverage Licensing for 2015/2016 Fiscal Year.** Supervisor Roecker moved to approve the Soda Water Beverage Licensing for 2015/2016 fiscal year as presented. Supervisor Merten seconded the motion. All voted aye. Motion carried.

**Cigarette/Tobacco Licensing for 2015/2016 Fiscal Year.** Supervisor Merten moved to approve the Cigarette/Tobacco Licensing for 2015/2016 fiscal year as presented. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Fireworks Permit for Washington County Fair Park – July 21, 2015 with July 22, 2015 as Rain date.** Supervisor Merten moved to approve the fireworks Permit for Washington County Fair Park for July 21, 2015 with July 22, 2015 as a Rain Date. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Operator/Bartender Licenses for 2015/2016 Fiscal Year.** Clerk Thiel stated that all applicants have paid their fees and passed the background checks. Supervisor Merten moved to approve the Operator/Bartender Licenses for 2015/2016 fiscal year as presented. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Joshua Schoemann - Washington County Administrator's State of the County Presentation.** Schoemann distributed information sheets of his presentation. The Town of Polk contracts with the Washington County Sheriff's Department for their law enforcement needs, and with the County Highway Department on some of their highway projects. Schoemann would like to extend our working jointly, by introducing the proposed County Based Property Assessment process. The County reorganized by transitioning from an Administrative Coordinator (Doug Johnson) to County Administrator position held by Schoemann. He works under the direction of the County Board, with 13 department heads reporting to him.

The County has a self-insured health plan, and they are working with Ozaukee County to combine their plans. County Supervisors Marilyn Merten and Peter Source did a good job working with the financing portion of that committee.

They passed an agreement with Waukesha County to share Medical Examiner Services.

The County has introduced Priority Based Budgeting meaning that they create their budget on revenues received instead of needs.

Chairman Schulteis asked, hasn't the County always used Priority Based Budgeting?

Schoemann said that no two supervisors had the same priorities, so now they have some concrete ideas for this.

Schulteis asked with the County Board reducing from 30 to 26 members, won't that leave the Towns with little or no representation?

Schoemann stated that a number of people wanted to cut the number of supervisors to 15, and some said to keep the 30 members. So as a compromise, Chairman Tennes said that several constituents in the county called for a smaller board, and to still represent all of the municipalities.

Marilyn Merten said that one concern of many is the county-wide assessment. We need to hear more about that.

Schoemann said the state wants to push this, and that he would like to get ahead of the state proposed consolidation of property assessments, by making Washington County be model for other counties in the state, in having the county take over the property assessments for all towns, villages, and cities in the county. To do this, they would develop their own department with staff for this. Property assessments, reports, and Board of Reviews would be handled by that department. The costs would be passed onto the municipalities. Projections show that municipalities pay about \$5.00 per parcel for these services. They figure that the cost to municipalities would be about \$25.00 per parcel. Chairman Schulteis is on the planning committee representing municipalities. Schoemann stated that some municipalities are updating their assessments based on permits that are pulled. There is an equalization problem within the county. They have county-wide assessments in other states, but not all states have Towns.

Marilyn Merten suggested that anyone against the county-wide assessments should contact their local representatives now, before the final vote is done at the state level.

**Exterior Light Replacement for the Town of Polk Buildings.** The Town needs to replace our three existing dust-to-dawn lights in the parking lot, and the 3 wall mounts on the building with down lighting. A bid from Tennis Electric was discussed. Chairman Schulteis moved to deny the bid from Tennis Electric for parts and labor totaling \$2,685.01. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

**Road Repairs - Keeley Drive.** Chairman Schulteis reported that a French drain at ground-level on the west side of the cul-de-sac on Keeley Drive will need to be replaced. There is a problem with the property of Tim & Lori Wick, 4720 Keeley Drive. Anytime it rains or the snow melts, the road seems to drain onto his property. It used to run onto Highland Park Road, but now it all runs directly onto his property. The water flow changed when a new house was built in the last 2-years with landscape grading. This changed the water-flow pattern. We are looking at a need to replace the drywell and road. Pleasant Valley by St Joseph's Hospital has problems to be addressed also. Chairman Schulteis moved to take no action at this time, to provide time to research other project needs, urgency, and costs. Supervisor Merten seconded the motion. All voted aye. Motion carried.

**Recommendations from the Plan Commission – None.**

**Communication Options to Inform Residents.** Chairman Schulteis said that the Town of Polk needs to communicate more with its residents through the use of social media like Facebook, and perhaps newsletters. Advertisers would help defray the costs. Treasurer Groth said she talked with the Town’s Association about this. Discussion only.

**Adjourn.** Supervisor Roecker moved to adjourn. Supervisor Merten seconded the motion. All voted aye. Motion carried. Meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Marlyss K. Thiel, Town Clerk