

APPROVED

Minutes
TOWN BOARD MEETING
Town of Polk Town Hall * 3680 State HWY 60
TUESDAY – July 14, 2015 at 7:30 p.m.

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance.

Official Meeting Notice was sent to the West Bend Daily News, Hartford Times Press, the Milwaukee Journal Sentinel; posted on the Town's Website, and on the bulletin boards at Cedar Hills Subdivision, Roskopf's RV Center, and the Town Hall.

Roll Call. Supervisor Bob Roecker, Chairman Albert Schulteis, Clerk Marlyss K. Thiel, and Treasurer Tracy Groth were present. Supervisor Ted Merten has an excused absence.

Moment of Silent Prayer.

Public Comments. None.

Approval of Minutes:

06/05/15 Board of Review. Supervisor Roecker made, and Chairman Schulteis seconded a motion to approve the Board of Review minutes of 06/05/15. Motion carried.

06/09/15 Town Board Meeting. Supervisor Roecker made, and Chairman Schulteis seconded a motion to approve the Board of Review minutes of 06/09/15. Motion carried.

Unfinished Business: Review/Action. - None

New Business: Review/Action.

Sheriff's Department Report. Deputy Jerod Cox was called to duty unexpectedly. No report.

Chairman's Report & Correspondence. June 10th our Chairman had a meeting with Slinger regarding the rebuilding of Hillside Road, so traffic and work can be coordinated.

Treasurer's Report of Revenue & Expenditures. Supervisor Roecker made, and Chairman Schulteis seconded, a motion to approve the Treasurer's Report of Revenue & Expenditures, with checks #7972 – 8016. Motion carried.

Operator/Bartender Licenses: Amber Ferreira, Jill Klauser, Kristin Gliszczinski, Catherine Steltz, Michael D'Angelo, Ryan Neidinger, and Gloria Cain. Clerk Thiel stated that all applicants passed their background checks. Supervisor Roecker made, and Chairman Schulteis seconded, a motion to approve the Operator/Bartender Licenses as presented. Motion carried.

Emergency Medical Services Contract with Lifestar Emergency Medical Services LLC. (January 1, 2016 – December 31, 2020.) Mike Krueger from Lifestar Emergency Medical Services LLC stated the 5-year contract is for coverage of the Slinger area in the Town of Polk. It is the same contract as before. There is no charge to the Town. Contract dates are January 1, 2016 – December 31, 2020.

Supervisor Roecker made, and Chairman Schulteis seconded, the motion to approve the January 1, 2016 – December 31, 2020 contract between the Lifestar Emergency Medical Services LLC and the Town of Polk. Motion carried.

Slinger Soccer Club Sign Location. The project cost will be approximately \$2,000 and will be an Eagle Scout Project by Robbie Steger with Boy Scout Troop 731, and will not incur any costs for the Town. The center of the sign will be located 84 feet from Hwy 60 and 75 feet from Scenic Road. Said sign will be inside a circular ring made of Crestone II red/black block, 5 rows high with low growing ferns 1-2 feet high planted on top of the ground inside of the ring. Poles holding the sign will be made of 4x4" X 120" high will be treated and encapsulated by a white vinyl sleeve with top caps. Project completion date will be before December 2015. Supervisor Roecker made, and Chairman Schulteis seconded a motion to approve the Slinger Soccer Club Sign and Location per proposal submitted by Robbie Steger, with no cost to the Town. Motion carried.

November 2015 Referendum Options. Chairman Schulteis said the Referendum did not pass previously. This time we will address the communication issue, by having open house forums to educate the public, along with mailings and notices. The Board will provide direction, before proceeding. Supervisor Roecker made and Chairman Schulteis seconded a motion to inform the attorney to proceed with work for the November 2015 Referendum and Special Election. Motion carried. Additional discussion will be done at our August meeting.

Newsletter Proposal. Treasurer Groth presented a proposal for a quarterly Town Newsletter to be published by Jim Trudgeon of Liturgical Publications. They will sell advertising to cover the costs of publication. We will provide articles and postage. Any advertising receipts over \$8,000 will be paid to the Town at a rate of 30%, with the remaining 70% retained by Liturgical Publications. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve the Publishing Service Agreement between Liturgical Publications and the Town of Polk as presented in the proposal, and to direct the Town Chairman to sign the agreement for the Board. Motion carried.

Social Media Resolution. Treasurer Groth contacted the Wisconsin Towns Association regarding Social Media and for sample resolutions. Chairman Schulteis made and Supervisor Roecker seconded a motion to do further research for the August Town Board meeting.

Road Repairs: Pleasant Valley Road and Keeley Drive. Chairman Schulteis stated that there will be no discussion on the Pleasant Valley Road project tonight. Cost of this project requires publication before a decision is made. The request for bids will be published tomorrow and discussion will take place one week afterwards.

Keeley Drive was discussed. Supervisor Roecker made and Chairman Schulteis seconded a motion to proceed with repairs to the road and French drain on Keeley Drive, and award the contract to Hilltop Asphalt for \$1,900 as shown in their May 20, 2015 proposal. Motion carried.

Certified Survey Map (CSM) For John P. Peil To Create One 6.147 Acre Lot From A 29.28 Acre Parcel Located At Pleasant Valley Road and County HWY Z, Part Of The SW ¼ Of The SW ¼ Of Section 2, Town Of Polk, Washington County, Wisconsin. Tax Key # 0039-00Z. Zoned A-1 General Agricultural District. John P. Peil Property Owner. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve the Certified Survey Map for John P. Peil to create one 6.47 acre lot from a 29.28 acre parcel located at Pleasant Valley Road and County Hwy Z as recommended by the Plan Commission. Motion carried.

Business Use Permit Dave's Automotive For Vehicle Mechanical Work At 3291 State Highway P, Jackson, Washington County, Wisconsin. Section 25. Tax Key T9-0769. Zoned B-1 Business Use. Joshua and Nicholas Houle, Business Operators. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve the Business use Permit for Dave's Automotive Vehicle Mechanical Work at 3291 Hwy P with condition that this will be non-transferable and is issued for the exclusive use of Joshua and Nicholas Houle, and that inspection of the property by the Town of Polk staff shall be allowed at any time and with the condition that vehicles shall not be parked on the right of way or in the vision triangle at the corner of County Road P and Sherman Road; the permittee shall store all scrap, salvage, tires, and spare parts within the aforementioned structure; no painting or auto body work shall be allowed; and all vehicles stored outside shall be whole vehicles. Motion carried.

Petition 2015.02 By The Town Of Polk Plan Commission To Amend The Town Of Polk 2035 Comprehensive Plan Map By Changing The Land Use Designation Of A Parcel Of Land As Described In Exhibit A From A-1 Agricultural Use To Mixed Use. Town of Polk, Washington County, Wisconsin, Section 20, Tax Key # T9-0643. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve Petition 2015.02 to amend the Town of Polk's Comprehensive Plan Map and send it back to the Plan Commission for processing. Motion carried.

Petition 2015.04 By The Town Of Polk Plan Commission To Amend The Text Of Town Of Polk Title XI Land Division Ordinance Section 7.03(H) (8) Regarding Sureties So As To Comply With Wisconsin State Statute Chapter 236. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve Petition 2015.04 to amend the text of Title XI Land Division Ordinance Section 7.03(H)(8) and send it back to the Plan Commission for processing. Motion carried.

Petition 2015.05 By The Town Of Polk Plan Commission To Amend The Text Of Town Zoning Ordinance Title X Of The Municipal Code Of The Town Of Polk, Washington County, State Of Wisconsin 13.02 SPECIFIC WORDS AND PHRASES And 4.07 MOBIL TOWER SITING So As To Apply Consistently Within The Ordinance, Definitions Regarding Mobile Service Facilities As Defined By Wisconsin State Statutes Section 66.0404(1). Supervisor Roecker made and Chairman Schulteis seconded a motion to approve Petition 2015.05 to amend the Text of the Town of Polk Zoning Ordinance Title X of the Municipal Code and send it back to the Plan Commission for processing. Motion carried.

Rezoning Petition T9-0643, 3662 Hwy 175, Slinger. Residential/Business To Be Sold As B1 Property. Owner Gerald & Terri Schaefer. Chairman informed the Board of the issue with this property. It was originally zoned B1, then it was changed to M1 without the owner's knowledge and without Board approval. The Schaefer's are requesting the property to be changed back to B1 Zoning. Supervisor Roecker made and Chairman Schulteis seconded a motion to approve the Rezoning Petition for T9-0643, 3662 Hwy 175, Slinger; Gerald and Terri Schaefer, property owners; and to send it back to the Plan Commission for processing. Motion carried.

Adjourn. Supervisor Roecker made and Chairman Schulteis seconded a motion to adjourn. Meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Marlyss K. Thiel, Town Clerk