

The meeting was called to order at 7:30 p.m., followed by the Pledge of Allegiance.

Official Meeting Notice was sent to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel; posted on the Town's website, and on the bulletin boards at Cedar Hills Subdivision, Roskopf's Center and at the Town Hall.

Roll Call: Supervisor Robert Roecker, Supervisor Ted Merten, Chairman Albert Schulteis, Clerk Marlyss K. Thiel, and Treasurer Tracy Groth.

Moment of Silent Prayer.

Public Comments. None.

07/14/2015 Town Board Meeting Minutes. Supervisor Roecker moved to approve the minutes for 7/14/2015 as corrected. Supervisor Merten seconded the motion. All voted aye. Motion carried.

07/23/2015 Special Town Board Meeting Minutes. Supervisor Roecker moved to approve the minutes for 07/23/2015 as corrected. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Unfinished Business: Review/Action. - None

Sheriff's Department Report. July had 621 calls, 11 disorderly, 9 domestic, 9 disorderly conduct, and 2 domestic disputes. July had twice as many accidents as June. In July, registered sex offender has been released and is now residing at 4452 State Hwy 60 in the Town of Polk, with a family member. Since then, he has been taken into custody. No further details are available.

The property on Hwy 60 is continuing to make an effort to clean up the junk on his property. The Town has given the owners until September 1, 2015 to be finished, or they will have to pay substantial fines.

Owners of the property on County Road C have until October 31, 2015 to be cleaned up completely, or face fines.

Chairman's Report & Correspondence. It was the Board's intention to present the November 2015 Referendum information at this meeting. We were prevented from initiating it last spring due to a state law that requires us to wait until August first, for the state to structure the Levy Limits. As of now, we will not get the information until August 14th, per our attorney. We will need to have the Resolution and verbiage for the ballot formulated and delivered to the Washington County Clerk on August 25th. The Town's attorney has been contacted, and is ready to write the Referendum, once we get the information. We will have a Public Information Meeting this fall to answer questions.

The Town's attorney responded to the legal representative of a Town resident who requested a "Quiet Zone" at Fond du Lac Drive Railroad Crossing.

Treasurer's Report of Revenue & Expenditures. Supervisor Merten moved to approve the Treasurer's

Report of Revenue & Expenditures including checks numbered 8017-8044. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Operator/Bartender Licenses: Traci Hansen. Supervisor Roecker moved to approve the Operator/Bartender license for Traci Hansen. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Temporary Class "B" Liquor License - Washington County Humane Society Inc. for Oktoberfest Beer Tasting Event on October 10, 2015 and The Festival of Trees Event on December 4, 2015. Supervisor Merten moved to approve the Temporary Class "B" Liquor License for Washington County Humane Society Inc. for their Oktoberfest Beer Tasting Event on October 10, 2015 and The Festival of Trees Event on December 4, 2015. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Temporary Class "B" Liquor License – St Joseph’s Hospital September Event. Supervisor Merten moved to approve the Temporary Class "B" Liquor License for St Joseph’s Hospital September Board and Donor Event. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Bids for Paint & Sandblasting on Truck #11. Two bids were received. Supervisor Roecker moved to award the bid for Painting and Sandblasting Truck #11 to Groshek Auto and Truck Body for \$5,090. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Sale of Town’s Used Equipment – Hwy Dept. Roy Wenninger, Town of Polk Hwy Department, reported that a 1987 International #5, a 1978 Oshkosh #2 with chains on it, THE 922B Loader and a trailer are chosen for resale. Selling options were discussed for Craigslist and WI Surplus websites. Supervisor Roecker moved to proceed with preparation and sale of the Town’s 1987 International #5, a 178 Oshkosh #2 with chains on it, a 1979 Oshkosh #4, a 1983 Cat Loader and tandem trailer. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Ordinance #01-2015 Amending the Town of Polk 2035 Comprehensive Plan Map by Changing the Land Use Designation of a Parcel of Land from A-1 Agricultural Use to Mixed Use in the Town of Polk, Washington County, Wisconsin, Section 20, Tax Key # T9-0643. Supervisor Roecker moved to approve Ordinance #01-2015 Amending the Town of Polk 2035 Comprehensive Plan Map. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Ordinance #02-2015 Amending the Town of Polk Title X Zoning Map by Changing the Zoning of Parcel #T9-0643 from A-1 General Agricultural District to B-1 Business District, in Section 20. Gerald and Terry Schaefer, Property Owners. Supervisor Merten moved to approve Ordinance #02-2015 Amending the Town of Polk Title X Zoning Map. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Conditional Use Permit by J & M Performance Development in accordance with Section 7.03 of the Town’s Title X Zoning Ordinance, to Construct a 12 ft. by 20 ft. Ground Sign at 3277 Sherman Way. Tax Ley # T9-0814/00B-00Z, Section 27, Town 10 Range 19, in Washington County, Wisconsin. Zoned B-1 Business District. J & M Performance Development, Property Owners. Supervisor Roecker moved to approve the Conditional Use Permit for J&M Performance Development to construct a 12 ft by 20 ft ground sign at 3277 Sherman Way, as recommend by the Plan Commission, with the following conditions:

Sign shall be placed as indicated on approved site plan (to be attached). Sign must be must located at least one foot inside the property line.

- Sign shall not exceed 240 sf and may be two sided.
- The height of the sign shall not exceed 28 feet above grade.
- The sign may be used only to advertise a business in operation on the same parcel of land.
- The sign may be illuminated, but if so, the light source must be shielded to prevent light from being cast on US Highway 41 or onto Sherman Way. All electrical wiring must be installed underground.
- The sign will be well maintained and kept in a neat, safe and desirable condition.
- Permittee shall be solely responsible for compliance with any Town, County, State, and Federal regulations which may apply to the installation of this sign.
- Permittee shall maintain a public liability insurance policy with minimum limits of \$1,000,000 per incident and shall provide a certificate of insurance to the Town of Polk Annually.
- This permit may be reviewed on an annual basis for compliance.
- Permittee shall reimburse the Town of Polk for all of its expenses incurred in the process of granting this permit, including any and all engineering and legal fees.
- This permit may be revoked by the Town of Polk upon the vote of a majority of the Town Board (after notice and hearing) for noncompliance with any conditions of this permit.
- The approval of this conditional Use Permit is subject to any further conditions deemed necessary by the Town's attorney.

Supervisor Merten seconded the motion. All voted aye. Motion carried.

Conditional Use Permit by CEE MEDIA and J&M Performance Development in Accordance with Section 7.03 of the Town's Title X Zoning Ordinance, to Construct a 12' x 48' Center Mount - 20 ft. V Stacked Billboard at 3277 Sherman Way. Tax Key #T9-0814-00D, Section 27, Town 10 Range 19, in Washington County, Wisconsin. Zoned B-1 Business District. Property Owners, J & M Performance Development.

Supervisor Roecker moved to approve the Conditional Use Permit for CEE MEDIA and J&M Performance Development to construct a 12' x 48' Center Mount – 20 ft V Stacked Billboard at 3277 Sherman Way as recommended by the Plan Commission, with the following conditions:

- The faces of the signs shall be constructed and located on the property is indicated on approved site plan [As exhibit A].
- Each Sign face shall be no larger than 1,152 sf.
- The top of the sign shall be no more than 45 feet in height at grade level.
- The sign faces shall be illuminated consistent with the current, but if so, the light source must be shielded to prevent light from being cast on roadways including US Highway 41 and Sherman Way. All electrical wiring must be installed underground.
- The sign will be well maintained and kept in a neat, safe and desirable condition.
- Permittee shall be solely responsible for compliance with any Town, County, State, and Federal regulations which may apply to the installation of this sign.
- Permittee shall maintain a public liability insurance policy with minimum limits of \$1,000,000 per incident and shall provide a certificate of insurance to the Town of Polk Annually.
- This permit may be reviewed on an annual basis for compliance.
- Permittee shall reimburse the Town of Polk for all of its expenses incurred in the process of granting this permit, including any and all engineering and legal fees.
- This permit may be revoked by the Town of Polk upon the vote of a majority of the Town Board (after notice and hearing) for noncompliance with any conditions of this permit.
- The approval of this conditional Use Permit is subject to any further conditions deemed necessary by the Town's attorney.

Supervisor Merten seconded the motion. All voted aye. Motion carried.

Preliminary Site Plan Review for Double J Transport for a Trucking Operation Building and Associated Site Development Located at County Road P, Jackson, Washington County, Wisconsin, 16.27 Acres. Section 24. Zoned A-1 General Agricultural District. Tax Key T9-0762. Jerome Fechter, Business Owner. John Kaehny, Property Owner. Supervisor Roecker moved to approve the Preliminary Site Plan for Double J Transport for a Trucking Operation Building and Associated Site Development located at County Road P in Jackson as recommended by the Plan Commission. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Ordinance 03-2015 Amending the Text of Town of Polk Title XI Land Division Ordinance Section 7.03(h) (8) Regarding Sureties So as to Comply with Wisconsin State Statute Chapter 236. Supervisor Merten moved to approve Ordinance 03-2015 Amending the Text of Town of Polk Title XI Land Division Ordinance Section 7.03(h) (8) Regarding Sureties So as to Comply with Wisconsin State Statute Chapter 236. Supervisor Roecker seconded the motion. All voted aye. Motion carried.

Ordinance 04-2015 Amending the Text of Town of Polk Title X Zoning Ordinance Section 13.02 SPECIFIC WORDS AND PHRASES and 4.07 MOBILE TOWER SITING. The Amendments to the Title X Ordinance Text are Requested So as to Apply Consistently Within the Ordinance, the Definitions Regarding Mobile Tower Siting as Defined by Wisconsin State Statutes Section 66.0404(1). Supervisor Roecker moved to approve Ordinance 04-2015 Amending the Text of Town of Polk Title X Zoning Ordinance Section 13.02 SPECIFIC WORDS AND PHRASES and 4.07 MOBILE TOWER SITING. Supervisor Merten seconded the motion. All voted aye. Motion carried.

Adjourn. Chairman Schulteis moved to adjourn. Supervisor Merten seconded the motion. All voted aye. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Marlyss K. Thiel
Town Clerk