

## MINUTES

### SPECIAL TOWN BOARD MEETING

Town of Polk Town Hall \* 3680 State HWY 60

Tuesday March 29, 2016 at 5:30 pm

APPROVED 6/14/16

**Meeting was called to order** at 5:30 pm. The Pledge of Allegiance was recited.

**Verification of Official Meeting Notice.** Notice was given to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel, WBKV/WTKM radio stations, the Town website and posted at Cedar Lake Hills Subdivision, Roskopf's RV Center, and the Town Hall

**Roll Call** - present: Chairman Albert Schulteis, Supervisors Theodore Merten and Robert Roecker, Treasurer and Zoning Secretary, Tracy Groth, and Clerk, Diana Degnitz had an excused absence.

### **Moment of silent prayer**

**Public Comments** – opened by Chairman Schulteis, limiting to 3 minutes.

- Resident Jerry Hennes, 3870 Fond du Lac Drive. Widening of Fond du Lac Drive goes in front of his home. A 12 foot road and 3 foot shoulder and gravel would take the road to the culvert resulting in the road needing to be reditched. This would mean removal of his trees and bushes in his front yard. Mr Hennes would like the road widening moved to the South where there are no ditches or culverts. Mr Hennes spoke with neighbors as well.
- Resident Sandy Dhein 4419 Fond du Lac Drive. Very disappointed with the Town and lack of notification regarding the proposed project. Ms Dhein referenced the road closure with the railroad where communication was very thorough and with this proposed project. Email updates haven't happened and no notifications have happened. She was made aware nothing about project until it was in the newspaper. Information about the project is not on the website. Chairman Schulteis shared that there have been technical issues with the website which have been resolved and that the departure of the previous Clerk without notice has also affected the timeliness and regular communication on the website. Ms Dhein stated that she understood.
- Resident Jerry Hennes spoke again to state that when road was done the first time, it was installed turning slightly toward his home. Chairman Schulteis offered checking zoning/surveying in planning the project to determine if Mr Hennes request that as part of the project the road no longer turn toward his house Mr Hennes agreed.
- Chairman Schulteis asked for any additional comment. None were offered and public comments were closed.

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### REVIEW/ACTION

**Graef Engineering regarding Wissota Sand and Gravel closure and rebuilding of Fond du Lac Drive.** Julie Olson from Graef Engineering presented. Offered handouts to anyone interested (copy attached). Current situation on Fond du Lac Drive – 11 foot lanes in both directions with an average of a 2 foot shoulder (ranges from 2 foot to 3 foot shoulder) from Hillside to the railroad tracks. Currently rated a “5” with the Wisconsin Information System for local roads. Rating means the road will have to be redone in the next 5 to 10 years. Graef confirms existing roadway currently meets Town standards, 26 feet from edge of gravel on both sides of the roadway. Town standards would allow for a road designed with 10 foot lanes with 3 foot gravel shoulder which does match existing. No cost to the Town for proposed Town standard roadway. Construction permits in the areas of impact that Wissota currently owns. No other impacts to private property as the proposed road would be matching existing. Utility impacts – area through the hill, will be lowering the roadway by 40 feet, so underground fiber and power poles on the north side of the roadway. Would be relocating and impacting that area – but nothing outside of that hill. No impact to storm sewer because matching to existing. Will be staying within timeframe the Town has indicated with completion by September 1, 2016. Town Standards do match the standards of the Wisconsin Department of Transportation for Towns. Town recommendation reviewed by Graef: 12 foot lanes with a 5 foot shoulder (3 feet of pavement, 2 feet of gravel). Impacts – additional maintenance costs to the Town to maintain a 34 foot roadway instead of a 26 foot roadway. Construction permits throughout the entirety of the project. Permanent land easements from property owners specifically at driveways. Possible tree removal. Driveways would have to be relocated and all ditches would have to be regraded and rebuilt. Impact front line of private properties. Utility impacts - possibly relocate pedestals for utilities. Storm water impacts - 36% more impervious surface (pavement). Impact to off-site storage facility for water runoff. Maintenance of which is the responsibility of the Town. Schedule – very difficult to meet timeframe set by the Town. Ms Olson presented an example using resident Jerry Hennes property to demonstrate impacts of Town request. To summarize, difficult to go with the Town recommendation and more impacts than expected. Graef recommends matching existing footprint of the roadway but is proposing 11 foot lanes with 2 foot shoulder (1 foot gravel, 1 foot pavement). Proposed compromise meets Town standards, could meet scheduling requirements and meets DOT standards. **Motion by Robert Roecker to approve the engineering proposal dated 3/29/16 as submitted by Graef Engineering and Wissota Sand and Gravel for the rebuilding of Fond du Lac Drive with the following 4 contingencies: an erosion control plan or permit approved by Washington County; Review and approval of the plan by the Town of Polk’s engineer; Replacement of the cross culvert West of 3870 Fond du Lac Drive; Road should pass a compaction test. Theodore**

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**Merten seconded the motion. Chairman Schulteis abstained from voting. All voted in favor and the motion carried.**

**Theodore Merten motioned to adjourn. Robert Roecker seconded the motion. All voted in favor and the motion carried. The meeting adjourned at 6:03 PM.**

Respectfully submitted, Diana Degnitz, Clerk