

MINUTES

TOWN BOARD MEETING

Town of Polk Town Hall * 3680 State HWY 60

Tuesday, October 11, 2016 at 7:30 PM

APPROVED 11-10-16

Meeting was called to order at 7:30 pm. The Pledge of Allegiance was recited.

Verification of Official Meeting Notice. Notice was given to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel, WBKV/WTKM radio station and posted at Cedar Lake Hills Subdivision, Roskopf's RV Center, the Town Hall and on the Town website.

Roll Call - present: Chairman Albert Schulteis, Supervisor Theodore Merten, Supervisor Robert Roecker, Treasurer and Zoning Secretary, Tracy Groth and Clerk, Diana Degnitz.

Moment of silent prayer

Public Comments –none. Closed by Chairman Schulteis

Approval of Minutes

- September 6, 2016 – Public Hearing - motion by Robert Roecker to approve the Minutes as written. Motion seconded by Theodore Merten. All voted in favor, motion carried.
- September 13, 2016 – Town Board Meeting - motion by Theodore Merten to approve the Minutes as written. Motion seconded by Robert Roecker. All voted in favor, motion carried.
- September 28, 2016 – Special Town Board Meeting - motion by Robert Roecker to approve the Minutes as written. Motion seconded by Theodore Merten. All voted in favor, motion carried.

Sheriff's Report – Deputy Jerrod Cox noted that he was not in attendance at the August Town Board Meeting and would be providing service call information for both August and September. Service calls – 577/509, Property checks – 276/228, Tavern calls – 10/9, Traffic stops – 73/19, Accidents – 22/10. Deputy Cox also noted that the Sheriff's Dept has received many reports of "smash and grabs" in local parks and soccer fields in the area. Thieves seem to be targeting vehicles where purses/valuables are in plain sight. Deputy Cox advised residents to either store these items out of sight or leave them at home.

Chairman's report – see attached.

Treasurer's Report of Revenue and Expenditures – presented by Tracy Groth. Treasurer Groth noted that also included this month is a current revenue report. Motion by Theodore Merten to approve report as submitted including check numbers 8683 – 8718. Motion seconded by Robert Roecker. All voted in favor, motion carried.

UNFINISHED BUSINESS – none, closed by Chairman Schulteis

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NEW BUSINESS

- A. **Joshua Schoemann – State of the County.** Mr Schoemann presented the attached document.
- B. **Bartender/Operator Licenses – Mari Krueger, Kelsey Dasson and Wendy Rosenbaum – Bibingers; Leah Marie Kallas – Sheryl’s Club; Sara Ulberg – Mayfield Mobil; Debra Block – Washington County Humane Society.** Theodore Merten motioned to approve the bartender/operator license as presented. Robert Roecker seconded the motion. All voted in favor and the motion carried.
- C. **Salt Shed Bids** – Two bids were presented, one from H.I.S. Corp and one from Wugo Corp. Theodore Merten motioned to postpone action until additional quotes are received. Robert Roecker seconded the motion. All voted in favor and the motion carried.
- D. **Richfield Volunteer Fire Department – 2017 Contract.** Motion by Robert Roecker to approve the 2017 contract as presented. Theodore Merten seconded the motion. All voted in favor and the motion carried.
- E. **SEWRPC Proposal to Assist in the Updating of the Town Zoning Ordinance.** Motion by Robert Roecker to approve the SEWRPC Proposal as presented with the regulations for two-family zoning removed Theodore Merten seconded the motion. All voted in favor and the motion carried.
- F. **Petition by property Owner to rezone from A-1 General Agricultural District to B-1 Business District a 7.95 acre parcel of land located at 4025 State Highway 60, Slinger, WI for the purpose of business use/CPA, Accounting firm. Property described as that part of the North ½ of the Northwest ¼ of the Northwest ¼ of Section twenty-two (22), Township 10 North, Range 19 East, Town of Polk, Washington County, Wisconsin. Tax Key# T9-0702-00A Robert and Cynthia Kuzniewski, Property Owners.** Motion to approve petition for review by the Plan Commission by Robert Roecker. Motion seconded by Theodore Merten. All voted in favor and the motion carried. *Note: error in the original agenda listing the property owners as Robert and Cynthia Kuzniewski. Correct property owners are Don Robel, Chad Baumgartner and Kent Jahnke. Item will be on the Special Town Board Meeting Agenda for October 19, 2016 at 7:00 am to correct the official record.*
- G. **Conditional Use Permit in accordance with Section 4.0 and Section 3.03(2)(J) CONDITIONAL USES of the Town of Polk Zoning Ordinance, to operate an equine boarding facility and horseback riding facility. Business to be located at 4371 Arthur Road, Town of Polk, Washington County, Wisconsin. Property Owners Donald W. and Renee D. Elias. Tax Key No. T9-0394-00C.** Tracy Groth advised that she provided a copy of WI State Statutes, Chapter 90, sec 90.02 to address fencing on the property being considered. Ms Elias indicated that they

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- H. type of fencing installed at the property is in line with 90.02 (i) and was described as wire embedded rope. Motion by Theodore Merten to approve the CUP as presented with the contingency that a minimum of two strands of fencing, top to be 48 inches from the ground. Motion seconded by Robert Roecker. All voted in favor and the motion carried.

- I. **Site Plan Review by Slinger Soccer Club to construct a new Concession Stand at Polk Soccer Fields. Property located at 3680 State Hwy 60, Washington County, Wisconsin.** Chairman Schulteis inquired as to an adjustment to the location of the proposed new concession Stand. Chairman Schulteis and Theodore Merten asked that the Soccer Club consider moving the new location 30 feet from the current location to allow more room between the Stand and the Town's Salt Shed. The Soccer Club representatives agreed to move the new Concession Stand 25 feet from the edge of the concrete to the outside post to accommodate the Town's request. Theodore Merten moved to approve the Site Plan Review as presented with the contingency that the new Stand be moved 25 feet as stated. Robert Roecker seconded the motion. All voted in favor and the motion carried.

- J. **2016 Budget Ammendments - including estimate from Pomp's Tires for snow tires for Truck #9 and appropriate and necessary adjustments.** The Town Board reviewed the current budget. Theodore moved to amend the 2016 Budget by \$5000.00 from account 53050 – Deposit Truck Savings and into account 53080 – Equipment Repairs and Parts. Robert Roecker seconded the motion. All voted in favor and the motion carried.

Adjourn – Motion by Robert Roecker to adjourn. Motion seconded by Theodore Merten. All voted in favor and meeting adjourned at 8:24 pm.

Respectfully submitted, Diana Degnitz, Clerk